

Arapahoe County Early Childhood Council Position Announcement

SafeCare® Colorado Parent Support Provider

General Statement of Job:

ACECC has an opening for a Part-Time Parent Support Provider for the SafeCare® program. SafeCare® is a structured, evidenced-based program with specific protocols that include observational assessment, modeling, role-playing, and giving feedback to parents.

Desired Characteristics/Qualifications:

- Comfortable delivering interventions to families in the home setting. This may include going into homes that are cluttered, dirty, dark and not air-conditioned.
- Experience with young children/knowledge of early childhood development
- Committed to, and skilled in building relationships with under-resourced, at-risk families
- Open to learning and implementing new curricula or intervention programs
- Able to be both creative and flexible in delivering services to families
- Open and responsive to supervision and feedback
- Multilingual skills strongly preferred (Spanish, English, or other)
- Demonstrated ability to work effectively as a team member and individually as necessary
- Solid computer skills, including knowledge of Microsoft Word, Excel and Outlook. Knowledge of database management a plus.
- Ability to organize and prioritize workload
- Strong verbal, interpersonal, and written communication skills
- Demonstrated ability to work with diverse audiences
- Ability to work some evenings and/or weekends

Required Education and/or Experience:

- AA degree in Early Childhood Education or related field and 1-3 years' experience in home visitation or direct services to families with young children. A combination of education and experience will be considered.
- Bachelor's degree preferred

Roles and Responsibilities:

Home Visiting:

- Demonstrate strong engagement skills to recruit and retain clients in a voluntary, home-based service
- Attend SafeCare® Colorado Home Visitor Training and pass all requirements for full certification
- Understand and adhere to SafeCare® module protocol
- Make initial enrollment telephone calls to families referred to SafeCare® Colorado

- Participate in weekly individual and monthly group coaching until certification is reached. After certification, continue to participate in monthly coaching to maintain fidelity
- Meet weekly with SafeCare® Colorado Supervisor
- Carry a caseload equivalent to 12-15 clients (full-time). Pro-rated if part-time.
- Use scanner and computer to upload required documents and information to Kempe Center SafeCare® Colorado portal on a weekly basis.

Marketing and Outreach:

- Because of the voluntary nature of the SafeCare® Colorado program, marketing and outreach are crucial for maintaining a strong referral base and establishing a positive reputation within the communities served by SafeCare® Colorado
- Identify agencies within the community that serve clients who may benefit from SafeCare® Colorado and facilitate the agency's ability to provide referrals to SafeCare® Colorado
- Participate in outreach efforts (giving presentations, attending conferences, handing out fliers, meeting with ground level staff, etc.) to community agencies using marketing materials provided by the Kempe Center
- Log outreach efforts and maintain regular contact with agencies while simultaneously expanding efforts to increase outreach

Starting Salary is \$18-\$20 per hour depending on experience.

Benefits may include: medical, dental, vision, 401k, life insurance, PTO, sick leave and paid holidays.

How to apply:

Submit cover letter describing how your experience supports the major responsibilities and qualifications for this position, and a résumé to: chris@acecc.org , with your name and

“Part-Time SafeCare PSP” in the subject line or mail to

Chris Logue, ACECC, 6436 S. Racine Circle, Centennial, CO 80111.

Please no calls. Email questions to chris@acecc.org